

### Proceedings of the Board of Health

A regular meeting of the Board of the East Side Health District in the City of East St. Louis, County of St. Clair, State of Illinois, was held on Tuesday, February 13, 2018 at 10:30 a.m. The following members were present: Mark Kern- Present – Norman Miller -Present – Alvin Parks – late (10:40am) – Vanessa Chapman –Absent - Curtis McCall – Present. Quorum present. Meeting chaired by Chairman Kern.

#### Also Present:

Elizabeth Whiteside, Administrator; Michael Lenacher, Auditor; Phil Rice, Atty.

**1. James Irby – no show**

**2. Approval of Minutes from February 13, 2018**

Motion: Motion to approve and seconded minutes from February 13, 2018. Upon Roll Call - Mark Kern- Yes – Norman Miller - Yes – Alvin Parks –Absent – Vanessa Chapman – Absent- Curtis McCall – Yes. The Motion carried.

**3. Administrator’s Report**

- Auditor’s Report – Explanation of delay from Mike Lenacher, Auditor. Audit not completed as of today. Letters to be written to State of Illinois, Federal Grantors, State Senator and State representative regarding this issue.
- Grant update – Proceeding to write grants as usual
- SNS Agreement with Clyde Jordan Sr. Citizen approved
- SNS with District 189 still in legal awaiting approval
- Hepatitis rates increase – Ordinance to be presented at next meeting to increase fee schedule.
- Line of Credit – Regions bank – Documentation signed for the LOC with Regions Bank.

Motion: Motion to approve and seconded Regions Bank LOC. Upon Roll Call - Mark Kern- Yes – Norman Miller - Yes – Alvin Parks –Yes – Vanessa Chapman – Absent- Curtis McCall – Yes. The Motion carried.

Motion: Motion to approve and seconded Administrator’s Report. Upon Roll Call - Mark Kern- Yes – Norman Miller - Yes – Alvin Parks –Yes – Vanessa Chapman – Absent- Curtis McCall – Yes. The Motion carried.

**4. Finance Committee Report**

- Disbursements for December 2017

Motion: Motion: Motion to approve and seconded Finance Committee Report. Upon Roll Call - Mark Kern- Yes – Norman Miller - Yes – Alvin Parks –Yes – Vanessa Chapman – Absent- Curtis McCall – Yes. The Motion carried.

**5. Attorneys Report – Delinquent establishments for fee payment is progressing through the legal system as requested. Documentation will be forwarded to Myla Blandford.**

**6. Board Comments – none**

**7. Motion to adjourn until Monday, April 9, 2018**

Motion: Motion to approve and seconded. Upon Roll Call - Mark Kern- Yes – Norman Miller - Yes – Alvin Parks –Yes – Vanessa Chapman – Absent- Curtis McCall – Yes. The Motion carried.