

State of Illinois  
Counties of St. Clair  
East Side Health District  
Monday, December 10, 2018

### **Proceedings of the Board of Health**

A regular meeting of the Board of the East Side Health District in the City of East St. Louis, County of St. Clair, State of Illinois, was held on Monday, December 10, 2018 at 10:30 a.m. The following members were present: Mark Kern- Absent – Norman Miller -Present – Alvin Parks – Absent – Vanessa Chapman –Present - Curtis McCall – Present. Quorum present. Meeting chaired by Supervisor McCall.

#### **Also Present:**

Myla Blandford, Assistant Administrator; Phil Rice, Atty.; Elizabeth Patton-Whiteside, Administrator

#### **1. Approval of Minutes from November 13, 2018**

Motion: Motion to approve and seconded minutes from November 13, 2018. Upon Roll Call - Mark Kern- Absent – Norman Miller - Yes – Alvin Parks –Absent – Vanessa Chapman –Yes- Curtis McCall – Yes. The Motion carried.

#### **2. Administrator's Report**

- Grant Update- LHPG submitted
- Job Openings- Custodial, Family Case Mgr., Sanitarian, DIS
- Fiscal audit FY 2018 in progress
- Christmas party 12/24/18 at 12 noon
- Holiday and accounts payable schedule distributed
- Administrator vacation – 12/26-30/18

Motion: Motion to approve and seconded Administrator's Report. Upon Roll Call - Mark Kern- Absent – Norman Miller - Yes – Alvin Parks –Absent – Vanessa Chapman – Yes- Curtis McCall – Yes. The Motion carried

#### **3. Finance Committee Report**

- Disbursements for November 2018

Motion: Motion to approve and seconded Finance Committee Report. Upon Roll Call - Mark Kern- Absent – Norman Miller - Yes – Alvin Parks –Absent – Vanessa Chapman – Yes- Curtis McCall – Yes. The Motion carried

#### **4. Attorneys Report – None**

#### **5. Board Comments – None**

#### **6. Motion to adjourn until Monday, January 14, 2019**

Motion: Motion to approve and seconded. Mark Kern- Absent – Norman Miller - Yes – Alvin Parks –Absent – Vanessa Chapman –Yes- Curtis McCall – Yes. The Motion carried